

MSWhse February 2025 Features

In addition to numerous behind-the-scenes updates, the following fix is in this release.

Reports

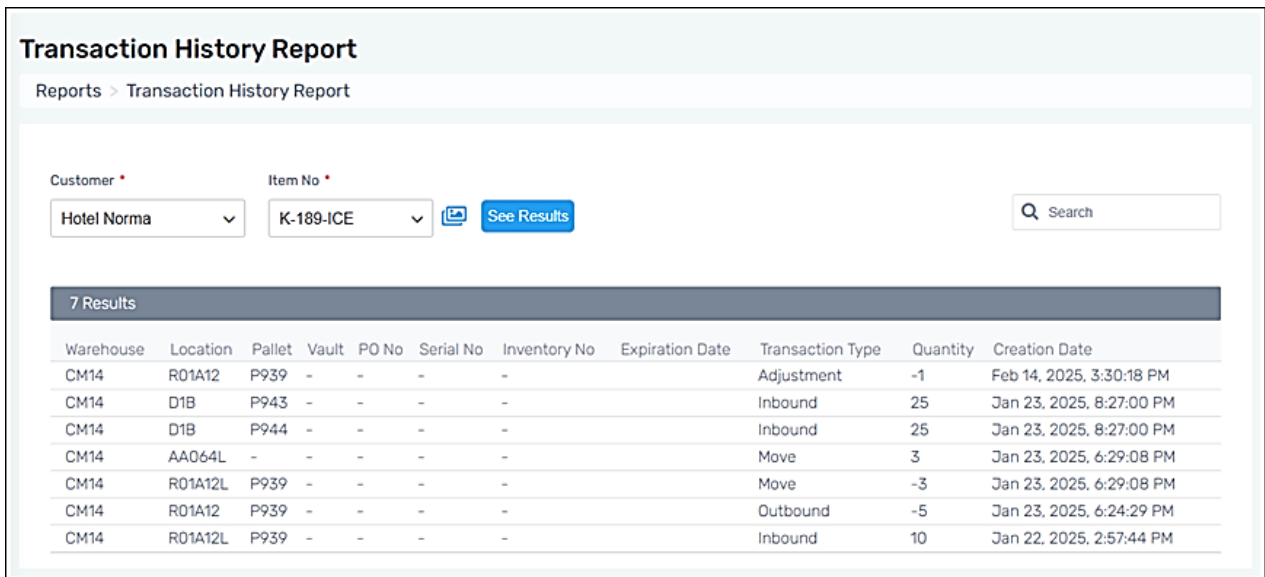
Use the new Transaction History Report to track Item Numbers.

The Transaction History report can track the Inbound Transactions, Outbound Transactions, Move Quantity, Move Locations, and the Adjustments history of an item.

Notice the Transaction Type, Quantity, and Creation Date are listed on the right side of the report. Locations are also tracked as shown within the columns Location, Pallet, Vault, and other identifiers.

To use this report:

1. Enter a Customer.
2. Select an Item Number from the dropdown.
3. Click "See Results."



The screenshot shows the 'Transaction History Report' interface. At the top, there are dropdown menus for 'Customer' (set to 'Hotel Norma') and 'Item No.' (set to 'K-189-ICE'). A 'See Results' button is visible next to the item number dropdown. A search bar is located on the right side. Below the filters, a table displays 7 results with columns for Warehouse, Location, Pallet, Vault, PO No, Serial No, Inventory No, Expiration Date, Transaction Type, Quantity, and Creation Date.

Warehouse	Location	Pallet	Vault	PO No	Serial No	Inventory No	Expiration Date	Transaction Type	Quantity	Creation Date
CM14	R01A12	P939	-	-	-	-	-	Adjustment	-1	Feb 14, 2025, 3:30:18 PM
CM14	D1B	P943	-	-	-	-	-	Inbound	25	Jan 23, 2025, 8:27:00 PM
CM14	D1B	P944	-	-	-	-	-	Inbound	25	Jan 23, 2025, 8:27:00 PM
CM14	AA064L	-	-	-	-	-	-	Move	3	Jan 23, 2025, 6:29:08 PM
CM14	R01A12L	P939	-	-	-	-	-	Move	-3	Jan 23, 2025, 6:29:08 PM
CM14	R01A12	P939	-	-	-	-	-	Outbound	-5	Jan 23, 2025, 6:24:29 PM
CM14	R01A12L	P939	-	-	-	-	-	Inbound	10	Jan 22, 2025, 2:57:44 PM

Figure 1: Transaction History Report

Further refine the results by using the Search. In the example below, a Pallet Number was entered into the search and the resulting list makes it easier to examine the transactions history of that Item Number on that Pallet.

Transaction History Report

Reports > Transaction History Report

Customer * Item No *

4 Results

Warehouse	Location	Pallet	Vault	PO No	Serial No	Inventory No	Expiration Date	Transaction Type	Quantity	Creation Date
CM14	R01A12	P939	-	-	-	-		Adjustment	-1	Feb 14, 2025, 3:30:18 PM
CM14	R01A12L	P939	-	-	-	-		Move	-3	Jan 23, 2025, 6:29:08 PM
CM14	R01A12	P939	-	-	-	-		Outbound	-5	Jan 23, 2025, 6:24:29 PM
CM14	R01A12L	P939	-	-	-	-		Inbound	10	Jan 22, 2025, 2:57:44 PM

INTERNAL REFERENCE: WD-4171

Reports

Kitting Report is available to check if inventory supports requests.

Use Kitting Report to determine how many kits can be filled with current inventory.

Kitting Report

Reports > Kitting Report

Customer *

Kit * Qty Sufficient Stock to fill these kits

Kit * Qty Sufficient Stock to fill these kits

Figure 2: Two Kits have been entered within Kitting Report.

Based on Customer, enter kits in order of priority. The report looks at the first kit selected (“Standard King Room” in Figure 2) to see how many Kits can be fulfilled with the current inventory. If a second Kit has been selected (“Standard Queen Room” in Figure 2), the report will take the “remaining inventory” after calculating the first kit’s stock to determine how many Kits of the second kit can then be filled.

To create a Kitting Report:

1. Select a Customer from the dropdown.
2. Click Add Kit.
3. Enter a Kit and Quantity. The Quantity is the number of Kits that you need and are querying whether there is inventory to complete that quantity.
4. To enter a second Kit, click Add Kit again.
5. Enter another Kit and Quantity.
6. The report will return a result of "Sufficient Stock to fill these kits" or "Insufficient Stock to fill these kits. Available Qty: X." ("X" represents the number of kits of that can be filled.)

To see more information on the Item Numbers that comprise a Kit, click the down arrow to the left of the Kit selector to open a grid, as shown in Figure 3. The "Qty to be delivered" column is the total quantity of each Item Number that is needed to fulfill the "Qty" entered into the Kitting Report for each kit. For example, the first kit needs a quantity of 80 for each of the first two line items and a quantity of 160 for the last two line items.

Kitting Report

Reports > Kitting Report

Customer *
 ▼ Add Kit Export

Kit * Qty

▼ Sufficient Stock to fill these kits

Item No	Qty Available	Qty to be delivered
DR-445-KB	180	80
AB3003	220	80
CR-4455	207	160
AZ-BL-24	180	160

Kit * Qty

▼ Sufficient Stock to fill these kits

Item No	Qty Available	Qty to be delivered
DR-455-QB	87	20
AB3003	140	20
CR-4455	47	40
AZ-BL-24	20	20

Figure 3: Each Kit is expanded to see the Item Numbers within each kit.

For even more details on kits is the Kitting Report, click Export to create an Excel spreadsheet. The “Kit Quantity” and Item Description are listed for each line item in the kit(s) in the report.

	A	B	C	D	E	F	G
1	Customer	Kit	Kit Quantity	Item No	Item Description	Quantity Available	Quantity to be delivered
2	Hotel Norma	Standard King Room	1	DR-445-KB	King Bed	180	74
3	Hotel Norma	Standard King Room	1	AB3003	Brown Dresser 48"	220	74
4	Hotel Norma	Standard King Room	2	CR-4455	Night Stand	207	148
5	Hotel Norma	Standard King Room	2	AZ-BL-24	Blue Lamp 24"	180	148
6	Hotel Norma	Standard Queen Room	1	DR-455-QB	Queen Bed	87	33
7	Hotel Norma	Standard Queen Room	1	AB3003	Brown Dresser 48"	146	33
8	Hotel Norma	Standard Queen Room	2	CR-4455	Night Stand	59	66
9	Hotel Norma	Standard Queen Room	1	AZ-BL-24	Blue Lamp 24"	32	33
10							

See [Kitting Reports](#) for more details on this new report, more examples of this new report, and more details on the Excel spreadsheet.

INTERNAL REFERENCE: WD-4232

Extra!

MSWhse Online Help is now available!



Click the title to view an overview video and tips on how to use the new MSWhse Online Help. This video is located on the [MSWhse Support](#) page.

[MSWhse Online Help](#)

The new MSWhse Online Help website contains information for just MSWhse. Click [here](#) for a link to go to the new MSWhse Online Help website.

Within the MSWhse Online Help, the “Contents” listing is the Table of the Contents for MSWhse Online Help. Notice in Figure 4 that the indicated topics within the MSWhse Online Help are organized to correspond with those in the MSWhse Navigation Menu.

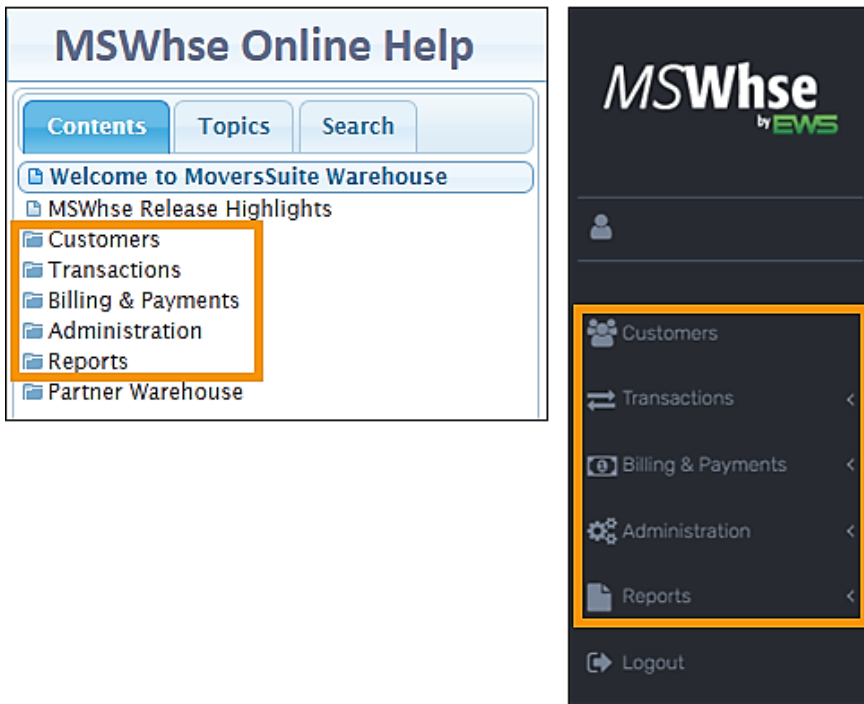


Figure 4: Highlighted topics are from the MSWhse Online Help and the MSWhse website.

Further, opening Transactions shows that the topics continue to follow the MSWhse Navigation Menu's format. In both areas when Transactions is clicked, the subcategories read: Inbound, Outbound, Adjustments, Move Location, Move Quantity, and then Additional Charges.

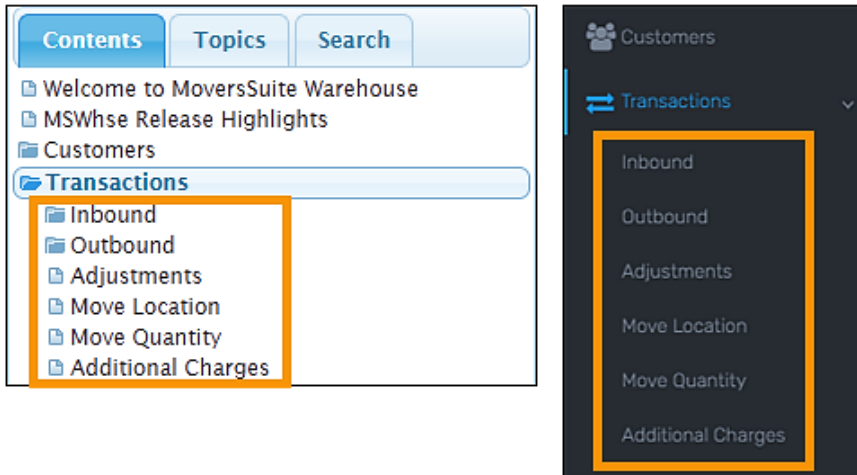


Figure 5: Topics and subcategories

Other access points to the MSWhse Online Help are from the [MSWhse Support Page](#) or the [EWS Support Page](#).

From the [MSWhse Support Page](#), click on the Online Help tab to go directly to the MSWhse Online Help.

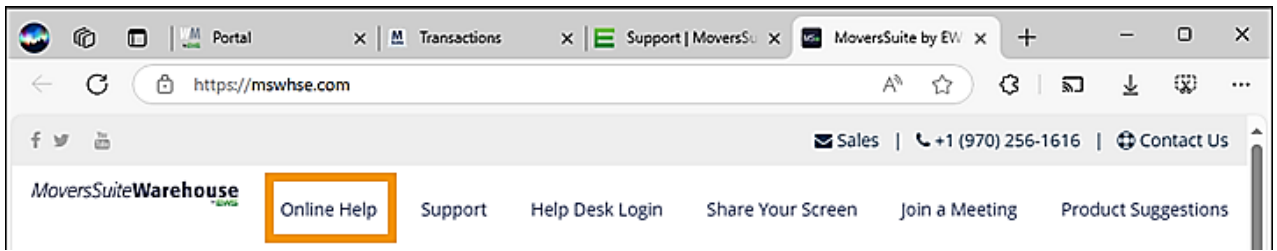


Figure 6: The "Online Help" link located within MSWhse Support.

From the [EWS Support Page](#) > scroll to the bottom of the webpage > click the MoversSuite Warehouse button (Figure 7) to go to the [MSWhse Support Page](#).

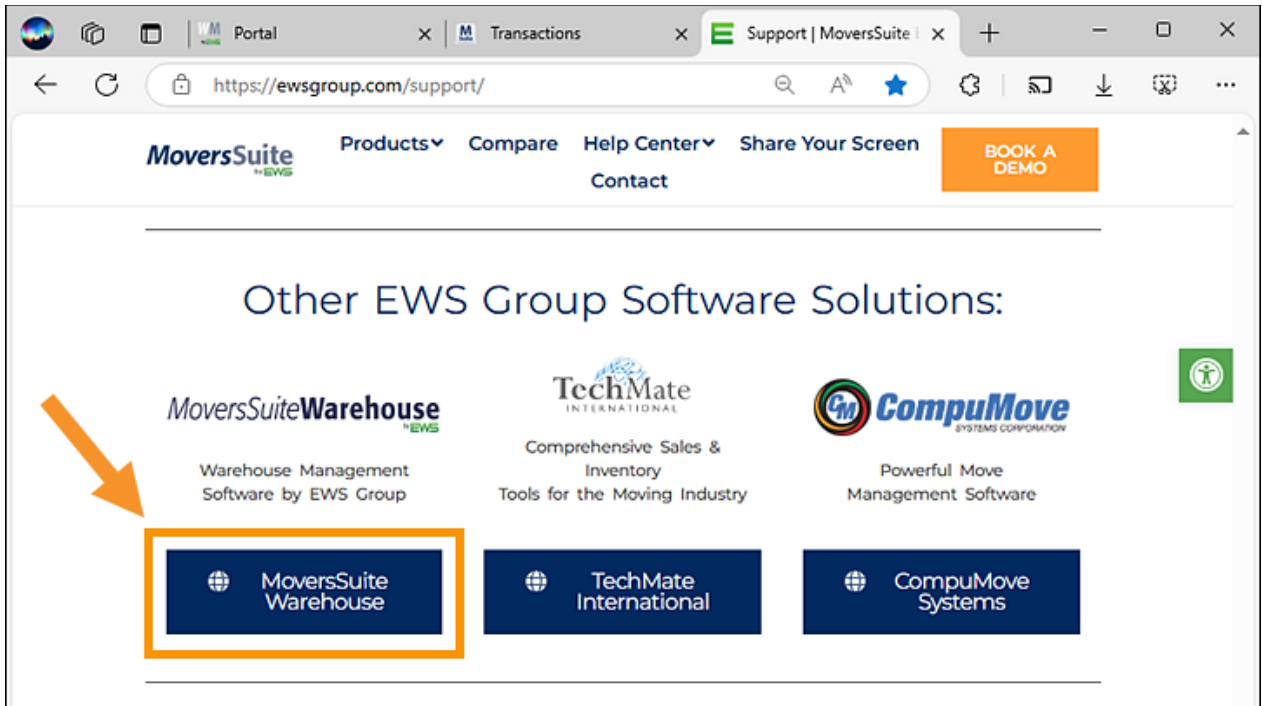


Figure 7: This button takes you to the MSWhse Support page then click the Online Help tab.

MSWhse February 2025 Enhancement

In addition to numerous behind-the-scenes updates, the following enhancements are in this release.

Customers

Two improvements have been added to the Kitting functionality.

The first enhancement added to Kitting is the ability to remove an Item Number from an existing kit. To delete an Item Number from a Kit, go to Customers > choose Customer > and go to the Kitting tab. Click the edit icon (blue pen indicated in Figure 8) of the Kit to be edited.

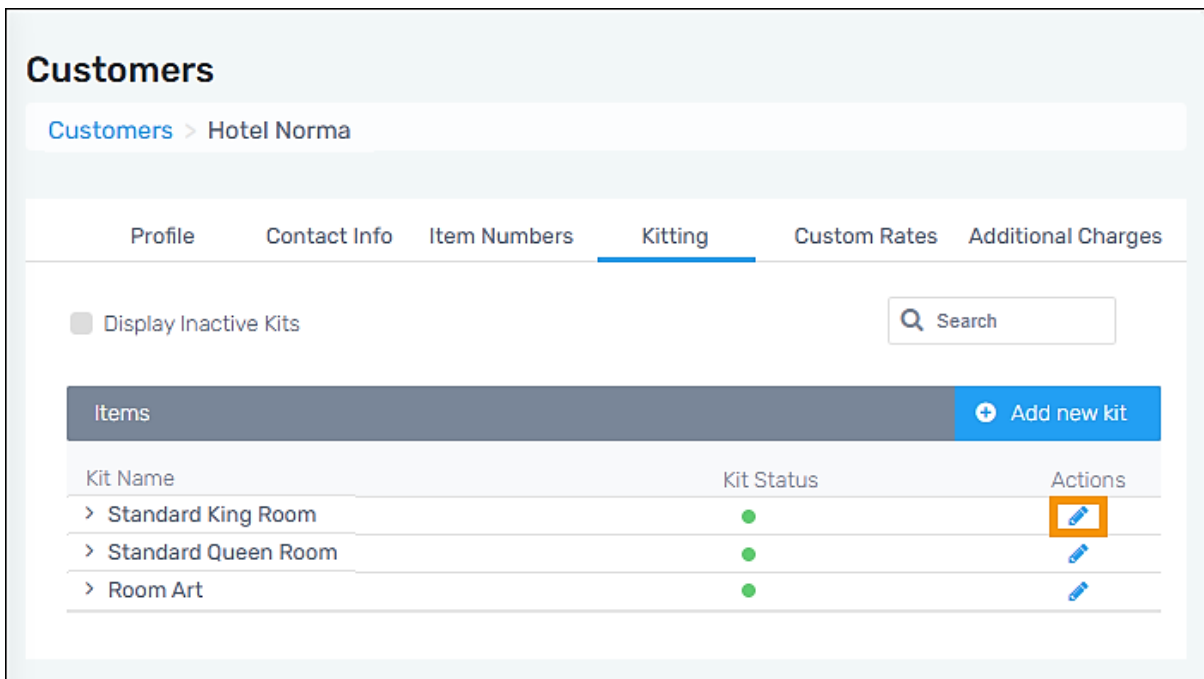


Figure 8: Edit icon

From the Edit Kit screen > Items section, click the delete icon (red trash can in Figure 9) to remove that Item Number from the Kit. The Item will be immediately removed from the list; however, the item is not yet permanently deleted. The item is permanently deleted from that kit when the Update button on that screen is clicked. If an Item Number was removed in error, click Cancel. Or, if it was permanently deleted in error, just add it back to the kit.

The screenshot shows the 'Items' section of the Edit Kit screen. It contains a table with columns for 'Item Number', 'Item Name', 'Item Quantity', and 'Actions'. The delete icon for the 'AZ-BL-24' item is highlighted with an orange arrow.









Item Number	Item Name	Item Quantity	Actions
DR-445-KB	King Bed	1	 
CR-4455	Night Stand	2	 
AB3003	Dresser - 48"	1	 
AZ-BL-24	24" Lamp	2	 

Figure 9: Delete icon

The second improvement to the Kitting feature is the ability make a Kit inactive. To make a Kit inactive, click the edit icon for the Kit to be made inactive. From the Edit Kit screen, move the “Active Kit” toggle to “No” (Figure 10). Click Update on the Edit Kit screen to save the change.



Figure 10: Move this toggle from Yes to No to make this Kit inactive.

By default, inactive Kits will be hidden from the Kit list on the Kitting tab as the new checkbox “Display Inactive Kits” is not checked by default.

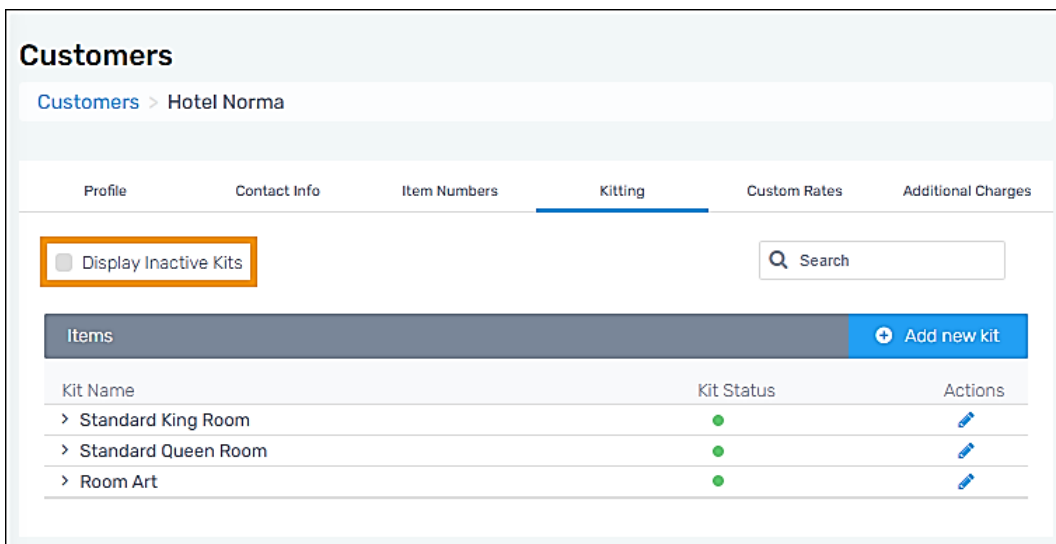


Figure 11: Display Inactive Kits is a new checkbox within Kitting.

When the Display Inactive Kits checkbox is checked, deleted kits are included in the list with the Kit Status of ●, indicating it is inactive.

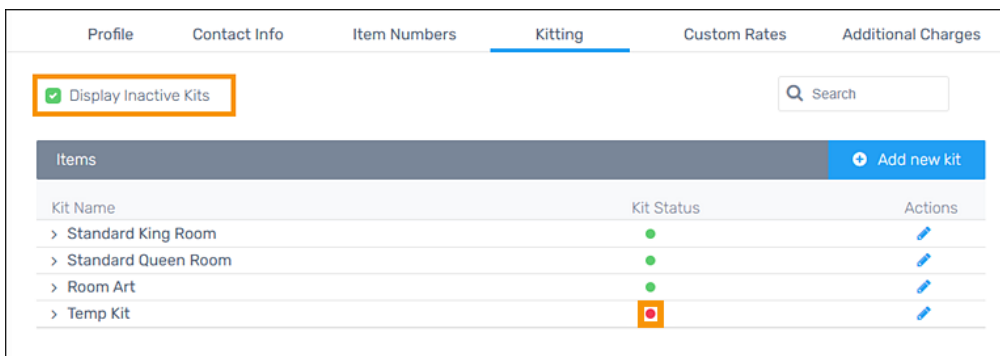


Figure 12: Inactive Kit is listed as the Display Inactive Kits checkbox is flagged.

INTERNAL REFERENCE: WD-4229

RELATED INFORMATION:

Kitting Tab

Transactions**Special instructions are included in Inbound and Outbound Email Notifications.**

To better facilitate transparency on transactions, any Special Instructions added to Inbound and Outbound Transactions are now a part of the notification emails.

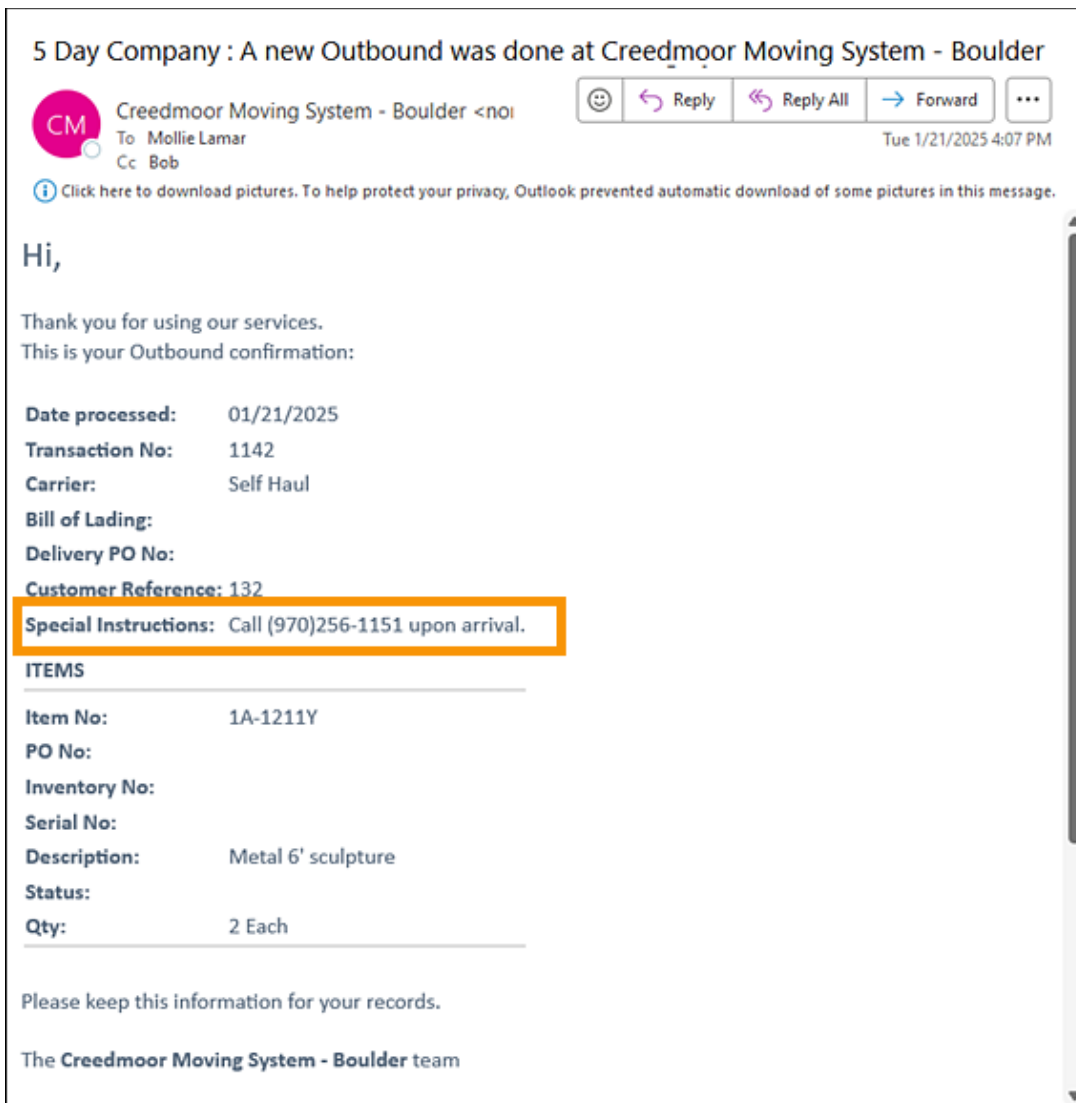


Figure 13: Special Instructions are added to Email Notifications.

INTERNAL REFERENCE: WD-4231

Administration & Transactions

The Warehouse Receiving Report now includes your company's logo.

Within Administration > Configurations, the Navigation Logo is used as your logo on WRR PDFs.

Warehouse Receiving Report						
WRR: BELMNT-14						
Transaction No: 1153						
		Creedmoor Moving System - Boulder 115 N. 5th Street, Suite 401 Grand Junction Colorado 81501 Phone: 9702616831				
Customer BELMONT ACADEMY - MOLLIE LAMAR Email: mlamar@ewsgroup.com Phone: 970-555-1111 Customer Reference: EWS-5467-22 Invoice/PO#: 546789			Shipping Carrier: UPS Bill of lading: 12351235 Receiving date: 01/23/2025			
Item	Description	Inventory Number	Unit of Measure	Weight by Item	Quantity Received	Status
Faulk Art	Original artwork. Serial Number: 4/150		Each	100	1	
					Weight: 100 Total Item Quantity: 1	

Figure 14: Navigation Logo rendered on the Warehouse Receiving Report.

The format of the logo used affects how it renders on the WRR PDFs. In Figure 14, the logo is formatted to be 1.5" H x 2.5" W x (in pixels 150 H x 250 W) and so this is the size uploaded for the Navigation Logo. To help determine the best logo size for your WRR PDFs, see [Configurations](#) as there are many examples of different logo sizes and the sizes used in the examples in that topic. To change the logo, go to [Configurations](#) for instructions, as well.

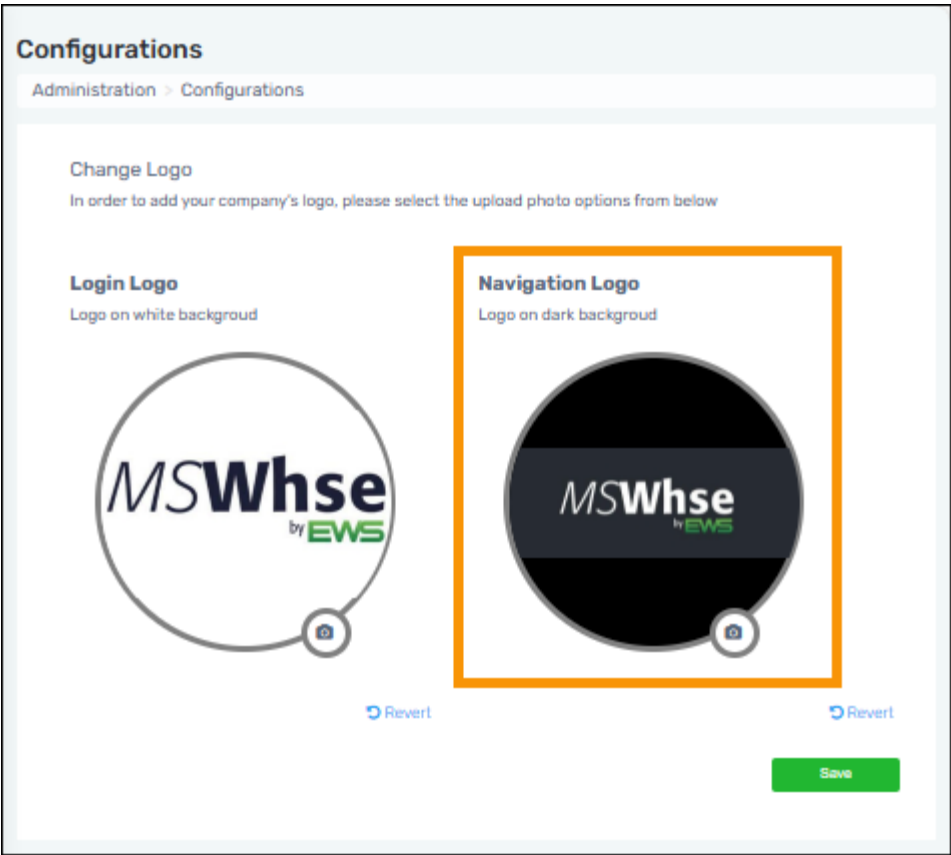


Figure 15: Administration > Configurations > Navigation Logo

INTERNAL REFERENCE: WD-4208

RELATED INFORMATION:

[Inbound Transactions](#)